

Inspiring you to be great



**Great Orton Primary
School
Great Orton
Carlisle
Cumbria CA5 6NA**

Tel: 01228 711602

**Headteacher
Mr J A T Robertson
B.Sc (Hon) PGCE NPQH**

3rd December 2018

Dear Parents,

We are writing to let you know that unfortunately, Mr Robertson has been signed off from work until the New Year.

We have spoken to all relevant members of the Local Authority and have agreed an action plan until the New Year. There will be a member of the Governing Body in school every day and Miss Lucy Shannon is the Teacher in Charge. Please feel assured that all aspects of school safety and management are being covered in line with Local Authority stipulations.

Mrs Nolan and Mrs Adams will be covering Mr Robertson's lessons and will be working together to plan and deliver work with the children to ensure continuity for your child. To reflect Mrs Nolan's increased responsibility, the Local Authority have asked that we temporarily promote her.

All normal lessons and Christmas fun will proceed as planned and we thank Mrs Nolan for helping to make sure that Class 3 are very well looked after.

I'm sure that we all wish Mr Robertson a speedy recovery and look forward to seeing him in the New Year.

Kind Regards,

Laura Thorp

Chair on behalf of the full Governing Body.

